

Parks & Recreation Committee Meeting of Witney Town Council



Monday, 1st July, 2024 at 6.00 pm

To members of the Parks & Recreation Committee - D Newcombe, R Crouch, J Aitman, S Simpson, J Treloar, T Ashby, O Collins and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 3 - 7)

a) To adopt and sign as a correct record the minutes of the Parks & Recreation Committee meeting held on 13 May 2024;

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

4. Participation of the Public

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda. 5

5. **Residents Satisfaction Survey Results** (Pages 8 - 10)

To receive and consider the report of the Deputy Town Clerk concerning the results of the 2024 annual residents' satisfaction survey for this Committee.

6. **Witney Swifts Cricket Club - Security of Tenure at West Witney Sports Ground** (Pages 11 - 15)

To receive a verbal update from the Chair and Leader on the site meeting held with the Club and Oxfordshire Cricket Board on 20th June 2024; and reconsider issuing a licence agreement for a minimum of 5 years setting out responsibilities, terms & conditions of the Club and the Council in occupying and maintaining facilities at West Witney Sports Ground.

7. **Projects Update** (Pages 16 - 20)

To receive and consider the report of the Projects Officer concerning ongoing projects under the remit of this Committee.



Town Clerk